

**AMENDED ARTICLES OF INCORPORATION OF MINNESOTA FEDERATION OF
WOMEN'S CLUBS, INCORPORATED**

ARTICLE I Name

The name of this corporation is GENERAL FEDERATION OF WOMEN'S CLUBS OF MINNESOTA, INC. hereinafter known as GFWC MN.

ARTICLE II Purpose

The purpose of this corporation shall be to effect a permanent affiliation of the Women's Club of the State of Minnesota whose purposes are limited to charitable purposes as defined under Section 501 (c) 3 of the Internal Revenue Service; its plan of operation shall be to effect the above purposes through the deliberation and decision of the authorized meetings of the Federation and its counsel and officers, and boards and committees.

The duration of the corporation shall be perpetual.

There shall be no personal liability of any member for corporate obligations.

ARTICLE III Registered Office Address

The registered office address shall be changed at the discretion of the Board of Directors.

ARTICLE IV Membership and Dues.

Any clubs of women within the State of Minnesota having the same or similar aims or purposes as stated in these Articles may be admitted to membership.

Similar clubs of men and women are also eligible for membership upon the same conditions as a women's club, provided that women shall represent such clubs to this corporation.

Auxiliaries of national and state organizations whose purposes are in harmony with those stated in Article II hereof may be admitted to membership as associated clubs.

ARTICLE V Officers

The general officers shall be the President, President-elect; First and Second Vice-Presidents; Recording Secretary; Treasurer; and the District President of each District of the State of Minnesota; that the names and addresses and term of office of the officers are attached hereto and made part hereof.

The officers, excepting the State President and District Presidents, shall be chosen by ballot at the annual meeting of the corporation from the body of the membership of the Federated Clubs. The District Presidents of the respective districts shall be selected and assume office as provided by the District bylaws.

The officers shall constitute a Board of Directors, which shall transact the business of the corporation subject to the approval of the delegate body.

All officers shall hold their respective offices until their successors are elected and assume office.

The State President shall fill all vacancies of the offices listed above, except the District Presidents,

until the next annual meeting.

ARTICLE VI Assets

In the event of dissolution, the assets of this corporation will be distributed to another charitable corporation as defined by IRS Section 501 C(3) organization.

ARTICLE VII Pecuniary Profits

There shall be no capital stock in this corporation and said corporation is not organized for pecuniary profit save such salary as this corporation shall elect or agree to pay for services rendered, no officer or member of the Board of Directors thereof shall directly or indirectly receive pecuniary gain, through this operation.

ARTICLE VIII Powers

The corporation shall have power to do all and everything necessary, suitable and proper for the accomplishment of any of the purposes or the attainment of any of the objects or the furtherance of any of the powers herein set forth; provided, the same be not inconsistent with the laws under which this corporation is organized.

The said corporation may adopt and make bylaws for the admission and qualification of members, the management of its property and the regulation of its affairs, and shall have the power to amend said bylaws at pleasure.

Said corporation is authorized to make loans for scholarships and educational purposes to students from funds allocated for this purpose in accordance with the bylaws and rules governing such loans.

The corporation may take evidence of indebtedness covering such loans with interest thereon.

ARTICLE IX Annual Meeting

The annual meeting, hereinafter known as GFWC MN Annual Meeting/Convention of this corporation shall be held at a place within the State of Minnesota, in the month of May or at such time as the corporation may designate.

**BYLAWS
ARTICLE I
Club Membership**

Section 1. Universal Membership

GFWC MN shall hold General Membership in the General Federation of Women's Clubs, hereinafter known as GFWC International. All per capita dues paying club members automatically become members of GFWC upon their club's acceptance into GFWC MN membership. All GFWC MN club work shall be germane to the mission of GFWC.

Section 2. Classifications of Membership

Membership in GFWC MN shall be of two classes: Active and Associate.

- A. Active Membership shall be that held by Women's and Juniorette clubs and the State-wide

club.

1. Women's Clubs.
 2. Juniorette clubs may be started under the sponsorship of an established active GFWC MN club. The sponsoring club will help organize the Juniorette club and will mentor it according to the Juniorette Handbook.
 3. State-wide club, whose name shall be the GFWC Medallion Club, shall be composed of members whose club has disbanded or who live in an area where no club is readily available. This status will also include members moving into the state and having no club readily available. This club shall not be assigned to a specific district and shall pay dues directly to GFWC MN. This club may meet at the GFWC MN Annual Meeting/Convention with the GFWC MN President-elect/Membership Chairman acting as their club President.
- B. Associate membership shall be that held by National and state clubs and organizations qualifying under Article II of Articles of Incorporation which pay dues to a parent organization.

Section 3. Application for Membership

- A. Clubs desiring to join GFWC MN shall send the GFWC International official application for membership directly to GFWC MN President-elect/Membership Chairman accompanied by a copy of their bylaws, a complete mailing list of members and officers of the club and a remittance for annual dues made payable to GFWC MN.
- B. After review of the club bylaws by the GFWC MN Parliamentary Advisor and approval by GFWC MN Board of Directors, GFWC MN President-elect/Membership Chairman shall notify the club, the District President of the applying club, and the State President of its acceptance and send to the GFWC MN Treasurer the membership list accompanied by a remittance for annual dues made payable to GFWC MN. Clubs joining after March 1 shall be exempt from per capita dues until July 1.
- C. The application together with the bylaws shall be filed with GFWC MN Secretary.

Section 4. Dues

- A. Active and Associate clubs holding active membership shall pay annual dues as directed by GFWC International and GFWC MN.
- B. Such per capita dues are payable to GFWC MN and must be paid on or before December 15th of each year to the GFWC MN Treasurer.
- C. Clubs failing to pay per capita dues by January 15th shall be declared delinquent and denied representation at the GFWC MN Annual Meeting/Convention.
- D. Clubs joining after March 1 shall be exempt from per capita dues until July 1.
- E. Per capita dues shall be paid for any new member admitted to club membership prior to March 1.
- F. Per capita dues shall be credited to the next year for any new members admitted after March 1.

Section 5. Termination of Membership

- A. Resignation in Good Standing:
 1. A resignation in good standing will only be accepted from a club whose per capita dues are paid.
 2. Notification of proposed termination of membership must be given in writing to each club member at least thirty days before such action is to be voted upon. Two-thirds of the total club membership must vote for resignation.
 3. A written notice of resignation shall be sent to the District President and presented to the District Board for action.
 4. This resignation shall be presented to the GFWC MN Board of Directors for action and

filed with GFWC MN Secretary.

B. Termination for Non-Payment of Dues:

1. A club not paying per capita dues by Jan 15 shall be dropped from GFWC MN membership for delinquent payment. The GFWC MN Treasurer shall notify the District President, State President and GFWC MN President-elect/Membership Chairman.

C. Funds raised by clubs resigning or being terminated shall be distributed to charitable organizations germane to the mission of GFWC MN.

Section 6. Renewal of Membership

Clubs seeking reinstatement shall follow the application procedure for new clubs.

ARTICLE II

Districts

Section 1. Districts

To promote the general interest of clubs which are members of GFWC MN must organize themselves as five Districts.

- A. Only clubs that are members of GFWC MN are eligible for membership in the District.
- B. Districts shall be non-dues paying units of GFWC MN.
- C. The District Presidents shall be elected by their respective Districts.
- D. The District President shall be a member of the Board of Directors of GFWC MN.
- E. The five Districts shall be apportioned as follows:
 1. The counties of Houston, Fillmore, Winona, Olmstead, Mower, Wabasha, Dodge, Freeborn, Waseca, Steele, McLeod, Sibley, Nicollet, Le Sueur, Rice, and Goodhue shall constitute the Southeast District.
 2. The counties of Blue Earth, Faribault, Martin, Watonwan, Brown, Cottonwood, Jackson, Nobles, Rock, Pipestone, Murray, Redwood, Lincoln and Lyon shall constitute the Southwest District.
 3. The counties of Aitkin, Crow Wing, Mille Lacs, Wadena, Hubbard, Cass, Beltrami, Lake of the Woods, Koochiching, Itasca, St. Louis, Carlton, Lake, Cook, Otter Tail, Wilkin, Clay, Becker, Mahnomen, Norman, Polk, Marshall, Red Lake, Pennington, Kittson, Roseau and Clearwater shall constitute the North District.
 4. The counties of Grant, Douglas, Traverse, Stevens, Pope, Big Stone, Swift, Lac Qui Parle, Chippewa, Yellow Medicine, Renville, Kandiyohi, Meeker, Benton, Morrison, Stearns, Mille Lacs, and Kanabec shall constitute the West Central District.
 5. The counties of Pine, Chisago, Washington, Dakota, Scott, Carver, Isanti, Anoka, Wright, Sherburne, Hennepin, and Ramsey shall constitute the East Central District.

ARTICLE III

Policies

Section 1. Policies of GFWC MN are established by:

- A. The Articles of Incorporation and Bylaws.
- B. Action taken at the GFWC MN Annual Meeting/Convention.
- C. Resolutions adopted by convention action and kept on file with the GFWC MN Secretary.
- D. Action of the Board of Directors subject to the approval of the delegate body.

ARTICLE IV
Finance

Section 1. Fiscal year of GFWC MN shall be from the first day of July each year through the thirtieth day of June the succeeding year.

Section 2. Finance

A. Finance Committee

This committee shall be composed of three members, the State President, GFWC MN Treasurer and GFWC MN President-elect who shall serve as Chairman. The committee shall:

1. Prepare a budget and submit it with recommendations to the Board of Directors.
2. Include in the budget one-half auto mileage, per car, (costs to be set by the Board of Directors) for members of the Board of Directors and Advisory Board attending the Board of Directors meetings and traveling a distance of more than 50 miles.
3. Report as requested on the status of the budget.

B. Funds

The funds of GFWC MN shall be kept in a General Fund.

C. Disbursements

1. Disbursement of funds of GFWC MN shall be by check which shall be issued by the GFWC MN Treasurer upon receipt of approval by the State President.
2. There shall be no salaried officers.
3. The State President shall be reimbursed for expenses incurred in connection with official business of GFWC MN as presented in the budget approved by the Board of Directors.
4. Expenses incurred by other officers in the service of GFWC MN shall be reimbursed from the general treasury by order of the Board of Directors as budgeted. Those substituting for the President shall be reimbursed from the President's account.
5. No appropriation of money shall be made except through the Board of Directors.
6. The Officers, Program and Advancement Plan Chairmen, and appointed personnel shall render an itemized account, with receipts, of expenditures to GFWC MN Treasurer before the end of the fiscal year and upon approval by the State President a check will be issued by the GFWC MN Treasurer.
7. After the budget has been accepted, the officers shall expend no further funds except on special authorization of the Board of Directors.

ARTICLE V
Meetings

Section 1. Annual Meeting

The annual meeting of this organization, herein referred to as GFWC MN Annual Meeting/Convention, shall be held in the month of May or at such time as the corporation may designate each year or before the GFWC International Convention.

Section 2. Workshop

The State President shall hold a workshop, herein referred to as GFWC MN Workshop, in the months of July or August for the purpose of educating members, distributing information and materials to clubs.

Section 3. Arrangements

Arrangements for the GFWC MN Annual Meeting/Convention, GFWC Workshop, and District and Club events are:

- A. The districts shall entertain the GFWC MN Annual Meeting/Convention in the following rotation: Southwest, West Central, North, East Central, and Southeast.
- B. The State President and a committee from the hostess district shall arrange for a meeting place for the GFWC MN Annual Meeting/Convention and for its conduct and general interest. (See GFWC MN Convention Chairman duties).
- C. GFWC MN shall pay for all programs, speakers, credential cards, and ballots. The hostess district shall supply musicians and such decorations and other courtesies as deemed necessary by the committee.
- D. A Chairman for the GFWC MN Workshop, appointed by the State President, may arrange for a meeting place and meals.
- E. Districts and local clubs shall provide hospitality and transportation costs for a GFWC MN officer asked to speak at any meetings listed in Article V.

Section 4. Registration

A registration fee shall be paid by all delegates, members and visitors except the official guests of GFWC MN.

Section 5. Representation

The voting shall be:

- A. Accredited delegates or alternates from clubs in active memberships as follows:
 - 1. One from each club of 10 or fewer.
 - 2. Two from each club of 11-30 members.
 - 3. Three from each club with more than 31 members.
- B. One accredited delegate from each associate club.
- D. Board of Directors and Members of the Advisory Board.
- E. No proxies shall be permitted.
- F. A delegate can have only one vote and must be a member of the club she represents.

Section 6. Visitors

Members of all clubs and organizations belonging to GFWC MN who are not delegates may attend the meetings and may take part in the discussion but shall not make motions or vote.

Section 7. Quorum

The delegates present at the GFWC MN Annual Meeting/Convention or the GFWC MN Workshop at any given session shall constitute a quorum for the transaction of business.

ARTICLE VI Elected Officials

Section 1. Officers

- A. The General officers shall be the President, President-elect, First and Second Vice Presidents, Recording Secretary, Treasurer, and the District President of each district of the State of Minnesota.
- B. The officers, excepting the State President and District Presidents, shall be chosen by ballot at the GFWC Annual Meeting/Convention of the corporation from the body of the membership of the Federated clubs. The District Presidents of the respective district shall be selected and assume office as provided in the bylaws.

Section 2. Terms

- A. Officers are elected for one term of two years or until their successors are elected.
- B. Only the Treasurer may be re-elected to a second term.

- C. The State President shall serve until the close of the GFWC International Convention.
- D. The newly-elected State President shall also attend the GFWC International Convention, with an expense allowance determined by the Board of Directors. She shall attend the GFWC International Post-Convention Board Meeting where the administration program is presented.
- E. Other elected officials shall assume their duties at the close of the GFWC MN Annual Meeting/Convention in the even-number of years at which they are elected with the exception of the Treasurer, who shall have six weeks from the close to complete her records before turning over the books to her successor.

Section 3. Eligibility

- A. Only members of an active club are eligible to hold elective office.
- B. No one person may hold two elective offices in GFWC MN at the same time.
- C. Candidates must be endorsed by the District or by a club in their district.
- D. Candidates for State President, President-elect and First and Second Vice-President shall have had experience on the Advisory Board and the Board of Directors of GFWC MN. A written record and her leadership qualifications shall be required.

Section 4. Vacancies

- A. In case of a vacancy in the office of the State President, the GFWC MN President-elect shall accede to the office of State President.
- B. Other vacancies on the Board, except for District Presidents, shall be filled by the State President with persons so appointed serving until the close of the next GFWC MN Annual Meeting/Convention.

Section 5. Duties

- A. The State President shall:
 1. Serve on and attend the GFWC International board meetings.
 2. Preside at all GFWC MN Board of Directors and Advisory Board meetings.
 3. Appoint all committees except those whose appointment is otherwise provided for in these bylaws.
 4. Appoint Program and Advancement Plan Chairmen.
 5. Send the call to convention at least thirty days prior to the meeting.
 6. Serve as a member ex-officio of all committees and programs, except the nominating committee and shall approve all plans made by the chairmen of such committees and programs and by the Presidents of the Districts or other officers of the Federation.
 7. Appoint, subject to approval of the Board of Directors, a Communication Director to serve a term of two years.
 8. Appoint a Historian and a Parliamentary Advisor to serve during her term of office.
 9. Approve all material published in newspaper, directory, and website.
 10. Have the power to appoint a representative or substitute on occasions when she is not able to serve.
 11. Appoint a Chairman of Tellers 30 days before the GFWC MN Annual Meeting/Convention.
 12. Supervise the sending of thanks for her convention and assist the GFWC MN Treasurer in the payment of the bills of the convention by verifying them.
 13. Be responsible for the disposal of unnecessary papers and records which have accumulated in the office during her term.
 14. Have power to remove for cause any appointed officers.
 15. Upon completion of her term, becomes a GFWC MN Past State President.
- B. The President-elect shall:
 1. Act in place of the State President in case of her absence or disability.

2. Serve as Dean of District Presidents, preside at all meetings of District Presidents, and foster closer working relations between the District Presidents and GFWC MN.
 3. Serve as GFWC MN Membership Chairman.
 4. Plan, supervise, and promote the organization of new clubs.
 5. Work to retain and increase the membership of existing clubs.
 6. Serve as President of the GFWC Medallion Club, the State-Wide Club.
 7. Serve as Chairman of the Finance Committee.
- C. The First Vice-President shall:
1. Serve as Dean of Programs and encourage closer working relations between Program Chairmen and GFWC MN.
 2. Serve as yearbook program consultant.
 3. Submit an Annual Report of her term for historical preservation.
- D. The Second Vice-President shall:
1. Be responsible for GFWC MN fundraising.
 2. Submit all plans of action and promotions to the President.
 3. Render an itemized account of expenses to the Finance Committee, which shall not exceed the budget approved by the Board of Directors.
- E. The Recording Secretary shall:
1. Keep an accurate record of all meetings of the GFWC MN Board of Directors and the Advisory Board.
 2. Mail copies of the minutes to the Board of Directors within 15 days after each meeting.
- F. The Treasurer shall:
1. Hold and disburse all funds belonging to GFWC MN which shall include the interest on trust funds and all funds raised for special purposes.
 2. Submit a full report to the Board of Directors at every meeting or at any time when requested to do so by the State President or any five members of the Board of Directors.
 3. Have six weeks at the close of the GFWC MN Annual Meeting/Convention in the even-numbered years to complete her records before turning over the books and funds to her successor.
 4. Clubs holding active membership shall pay annual dues to the GFWC MN Treasurer as directed by GFWC MN.
 5. Oversee disbursement of funds of GFWC MN by check which shall be issued upon receipt of approval by the State President.
 6. Notify the GFWC MN President-elect/Membership Chairman and District President of delinquent clubs by January 15.
 7. Have the books audited and certified at the close of the GFWC MN Annual Meeting/Convention in the even-numbered years by a person or persons, approved by the Board of Directors.
- G. The District Presidents shall:
1. Send annually an updated list of the District Officers to the State President and GFWC MN Treasurer for publication in the GFWC MN Directory.
 2. Each club is to send one copy of their club yearbook to their District President and one copy of their club yearbook to the State President. In election year, this shall be the responsibility of the retiring District President.
 3. Serve on the GFWC MN nominating committee.
 4. Attend all meetings of the GFWC MN Board of Directors or shall designate a member from their District to represent the District with full voting privileges when they are unable to attend Board of Directors Meetings.
 5. Distribute all communication to their respective clubs received from or approved by the State President in a timely manner.

ARTICLE VII
Board of Directors

Section 1. Definition

The elected officers of this organization, together with the District Presidents, shall constitute the Board of Directors.

Section 2. Meetings

Meetings of the Board of Directors shall be held semiannually or upon the call of the President. Five members of the Board may call a special meeting of the Board of Directors at any time.

Section 3. Voting

Seven members of the Board of Directors shall constitute a quorum.

In case of an emergency, a vote of the Board of Directors may be taken by mail, e-mail, fax or telephone.

Section 4. Duties

- A. To conduct the business of GFWC MN, subject to the approval of the delegate body.
- B. To name banks or trust companies as official depositories of GFWC MN.

ARTICLE VIII
Advisory Board

Section 1. Definition

The general officers of the GFWC MN, together with the Historian, Communication Director, Program and Advancement Plan Chairman, and Past State Presidents of GFWC MN shall constitute the Advisory Board.

ARTICLE IX
Chairmanship

Section 1. Term

No member shall serve more than two consecutive terms in the same chairmanship.

Section 2. Duties

- A. Program and Advancement Plan Chairman shall:
 - 1. Conduct work appropriate to their respective programs.
 - 2. Serve as the coordinators of the work and of their respective programs.
 - 3. Send copies of their respective Chairman reports to GFWC MN First Vice President who shall send to respective GFWC International Chairman and to GFWC MN President.

ARTICLE IX
Standing Committees

Section 1. Duties

- A. Public Relations: It shall be the duty of this committee to promote effectively through approved social media, radio, and television, the program and general interest of the GFWC MN.
- B. Credentials: It shall be the duty of this committee to certify the eligibility of delegates and to give a report of attendance.
- C. Finance: Committee (See Article IV, Section 3. A)

- D. Registration: This committee shall be responsible for the collection of the registration fee from all persons in attendance. (See Article V, Section 3)
- E. Constitution-and-Bylaws Committee:
 - 1. It shall be the duty of this committee to propose revisions or amendments.
 - 2. It shall consider amendments or revisions suggested by the Board of Directors or by member clubs. Such suggested amendments shall be presented to the Amendments and Bylaws Committee by January 15.
 - 3. Proposed revisions must be presented to the membership.
- F. Resolutions: It shall be the duty of this Committee of three to receive, consider, and present to the Convention such resolutions as are pertinent to the work and objectives of GFWC MN.
 - 1. The committee may present resolutions at the GFWC MN Annual Meeting/Convention and GFWC MN Workshop.
 - 2. Only resolutions which are typed in proper form, signed by the author, and received by the Resolutions Committee in time to be included in the Official Call to GFWC MN Annual Meeting/Convention shall be considered.
 - 3. Only resolutions of an emergency nature may be accepted after the deadline stated.
- G. Nominations: It shall be the duty of this committee of District Presidents to seek qualified candidates for the Office.
 - 1. Chairman elected by the district presidents shall direct this committee coordinating with the GFWC MN President-elect/Dean of Districts.
 - 2. They shall encourage the endorsement of qualified candidates in the Districts.
 - 3. Clubs or districts wishing to submit the names of candidates for state office, shall send an endorsement signed by two officers to the Committee Chairman.
 - 4. The names of the nominees shall be presented at GFWC MN Workshop and published in the GFWC MN NEWS.
 - 5. Endorsements for candidates shall not be published in the newspaper in any media format prior to the report of the nominating committee.
- H. Such other committees may be created by the Board of Directors as may be necessary to carry on the work of GFWC MN.

ARTICLE X
Nominations and Elections

Section 1. Nominations

At the GFWC MN Annual Meeting/Convention following the report of the nominating committee, nominations may be made from the floor, provided candidates have the necessary endorsements in writing.

Section 2. Elections

- A. The election of officers, except as otherwise provided for, shall be held at the GFWC MN Annual Meeting/Convention in even numbered years.
- B. The officers shall be elected for one term of two years, except the Treasurer, who may be re-elected for a second consecutive term.
- C. Elections shall be by ballot, the time, day and place to be designated by the Board of Directors and published in the Call, and where there is only one candidate for an office, election may be by voice.
- D. A majority of delegates present shall elect.
- E. If there is no majority on the first ballot, a second ballot with the two candidates having the highest number of votes on the first ballot shall be taken.
- F. The names of the nominees shall be recorded by the recording secretary.

Section 3. Tellers

- A. The State President shall appoint a Chairman of Tellers who with the tellers shall have charge of the election.
- B. It shall be the duty of the Chairman of Tellers to provide a ballot box and other necessary facilities. She shall attend to the printing print of the ballot and to any other printing incidental to the election.
- C. A poll list shall be kept of all voters.
- D. All tellers in charge of the elections must sign the official report before presenting it to the State President for announcement.

ARTICLE XI
Communication Director and Publications

Section 1. Communication Director

- A. Communication Director shall be appointed by the State President subject to approval of the Board of Directors. This Director will act as liaison between member clubs and the Board of Directors and may include such duties as Website updating, all official publications, e-news, and other communication tools.
- B. The State President shall approve all material published in the name of GFWC MN.

Section 2. Official Publication

- A. The name of the official publication of GFWC MN shall be GFWC MN NEWS.
- B. At least three issues of the official publication shall be published each year, the first to be in July.
- C. The official publication shall be sent to: all Clubs for distribution to all members, all persons or firms advertising in the same, presidents of state federations, three copies to GFWC Headquarters, and one copy shall be kept on file with the GFWC MN Secretary.

Section 3. Directory Issue

- A. Two copies of the Directory shall be given to all club Presidents of active clubs and a copy to each member of the Advisory Board.
- B. The directory issue or any other listing of membership in GFWC MN shall not be sold or given to anyone for commercial or exploitation purposes, nor shall any solicitations be made without the written approval of the State President.
- C. The directory issue shall be published the first year of each new administration and updated the second year.

ARTICLE XII
Historian

Section 1. Term

The Historian shall be appointed by the State President for a two-year term.

Section 2. Duties

The Historian shall:

- A. Be responsible for a two-year compilation of pictures of presidents, news articles, and information pertinent to GFWC MN, which begins at the GFWC MN Annual Meeting/Convention and ends with the GFWC International Convention, and shall be presented to the GFWC MN President when completed.
- B. Place necessary historical information from the two-year term, into the GFWC MN Club Records Box #25 M. 105-1 OB and Box 30 H 123B at the Minnesota Historical Society – History Center, 345 Kellogg Blvd. W., St. Paul MN 55102. The information shall include: Directory/Procedure Handbook, GFWC MN minutes of meetings, GFWC CLUBWOMAN, GFWC MN NEWS issues and GFWC MN First Vice President's Summary Report.

- C. Write articles for publication in the GFWC MN NEWS and compile a summary at the end of term for preservation.
- D. Make additions into the written history of GFWC MN.
- E. Place items unsuitable for the archives in the GFWC MN historical files.

ARTICLE XIII
Parliamentary Authority

The parliamentary authority for GFWC MN shall be Robert's Rules of Order Newly Revised.

ARTICLE XIV
Amendments

These bylaws may be amended at any GFWC MN Annual Meeting/Convention by a two-thirds vote of members present, provided amendments were published in the call for the GFWC MN Annual Meeting/Convention. Without such previous notice, the bylaws may be amended at any GFWC MN Annual Meeting/Convention by a four-fifths vote of the delegates present and voting.

Revised 2005
Revised May 2008
Revised May 2009
Revised May 2013
Revised May 2019 Effective July 1, 2020
Revised Articles of Incorporation and Articles I thru V. May 2023

STANDING RULES

Revised 2019, Revised 2023

- A. No club members shall be permitted to solicit money in the name of the GFWC MN unless authorized to do so by the Board of Directors.
- B. Each Club Treasurer shall send a current list of the names and addresses of members of their respective clubs to GFWC MN President-elect/Membership Chairman and GFWC MN Treasurer at the beginning of the club year and notification of any changes in membership as they occur.
- C. Upon the death of a State Officer or Past State President, \$25 will be given as a memorial to LEADS (Leadership Education and Development Seminar) Dorothy Petroskey Memorial Fund of GFWC MN.
- D. Clubs must pay dues for Honorary Members if they are to be members of GFWC MN.